

ADDITIONAL SERVICES & FEES

Our mission as a venue is to provide clients and event organizers the professional services and support they need to create a successful event. In an effort to accomplish this, transparency and simplicity during the booking process is one of our top priorities. This page includes some of the policies our venue enforces that will need to be taken into consideration before signing a contract.

Booking an event at the Freeman Coliseum & Expo Halls may incur some fees not included in the base rental fee. Some of these fees may be required per law, based on the amount of attendees at your event. In order for you to get a better idea for how much renting our venue would cost, we would be more than happy to provide an estimate of expenses prior to booking your event.

NOTE: THE QUOTED RATES BELOW ARE SUBJECT TO CHANGE.

Booking policies

- **Deposit:** The deposit amount is usually one day's rent, which is non-refundable in the event of cancellation.
- **Move-In/Move-Out Day Rate:** Rate is one half (1/2) of the minimum daily rent.
- **Event Documents:** In order to confirm a booking in any of our spaces, the following items must be provided:
 - Signed Contract
 - Deposit
 - "All-Weapons Free" Document
 - "Covid-19 Signage" Document
 - Certificate of Insurance (*to be submitted 14 business days prior to event date*)

Please contact us at 210-226-1177 in order to talk through the details of your event.

Additional fees

- **Event Security: \$41 per person/hour (4 hr. min)**
Security will be provided by the Bexar County Sheriff's Office. Our Events Director will determine the appropriate number of deputies needed for each event.
- **Ushers/Ticket Takers: \$22 per usher/hour (4 hr. min)**
Our Events Director will determine the appropriate number of ushers/ticket takers needed for each event.
- **Fire Marshalls: \$41 per person/hour (4 hr. min)**
Fire marshalls are required by the Bexar County Fire Marshalls Office.
- **Medics: \$30 per person/hour (4 hr. min)**
Medical personnel will be licensed EMT's.
- **Parking: \$10–\$20 parking fee/vehicle varies per event; \$25 parking fee/bus or motor home at either location.**
- **Staff Labor:** As requested by Lessee, Coliseum Staff may assist in the moving of equipment, setting banners, resetting of the Expo Hall, etc. Any requested labor shall be provided at the cost of such service, plus a 25% administrative fee.
- **Clean Up:** Freeman will provide normal janitorial services per event. A clean up fee shall be assessed for extraordinary clean-up.

3201 E. Houston St., San Antonio, TX 78219

210-226-1177 www.freemancoliseum.com



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Equipment and Utility Rates

NOTE: THE QUOTED RATES BELOW ARE SUBJECT TO CHANGE.

EQUIPMENT RATES

- **Forklift:** \$250/ day
Must provide driver
- **Dumpsters:** \$350/day
Includes emptying daily
- **Golf Carts:** \$50/day
- **Tables:** \$12/day
- **Chairs:** \$2 per chair/day

ELECTRICAL RATES

- **Basic 110v:** \$95/day
- **Basic 220v:** \$150/day
- **Basic Three Phase:** \$200/day
- **RV Hook Ups (30 Amp):** \$75/day
- **RV Hook Ups (50 Amp):** \$100/day
- **Panel Set:** \$600/panel
No daily charge. This is 3 phase, up to 220v, 100 amp

*All electrical provisions tested hooked up by Freeman Coliseum Team. Freeman Coliseum is not responsible for damage to customers equipment.

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